

Applicant Personal Details

Should you wish to complete this form in the medium of the Welsh language, please use the Welsh version located in the “Cymraeg” section of the Current Vacancies section of the website.

Title (Mr/Mrs/Ms/Miss/Dr): _____

Forename(s): _____

Surname: _____

Previous Surname
(if applicable): _____

Address: _____

Post Code: _____

Telephone Number: _____

Mobile Number: _____

Email Address: _____

NI number: _____

Date of Birth: _____

Emergency Contacts: _____

Name: _____

Relationship: _____

Address: _____

Emergency Contacts: _____

Name: _____

Relationship: _____

Address: _____

Home/Mobile Tel No: _____

Home/Mobile Tel No: _____

Applicant Disclosure

Rehabilitation of Offenders Act 1974 (Exceptions) Order as Amended

Are you, or have you ever been subject to the disciplinary process of any professional body or your employer?

Yes No

Please give details including dates:

Have you ever been convicted of, or cautioned for, any criminal offence, other than a minor road traffic offence such as parking, or are any such proceedings pending? Yes No

Please give details including dates:

Have you ever been dismissed or asked to leave a job? Yes No

Please give details:

The Company may undertake an enhanced DBS check. Any failure to make a full and accurate disclosure of such convictions may result in withdrawal of a job offer or, if subsequently discovered, to dismissal or disciplinary action by the Company.

If you are unsure about any matter please contact a member of the HR department.

Asylum and Immigration Act 1996

Under the terms of the Act, it is an offence to employ an employee who has no immigration authorisation to work in the UK. Therefore, should your application be successful, you will be required to provide proof of eligibility to work in the UK.

Are you a United Kingdom (UK), European Community (EC) or European Economic Area (EEA) National? Yes No

If **NO**, please answer the following questions.

Are you eligible to work in the UK? Yes No

Do you need a work permit? Yes No

If **YES** to either questions please provide further details e.g. (work permit number, validity and date of expiry):

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Applicant Acknowledgement

Please identify any family/relation/acquaintance that you know who is currently employed by Welsh National Opera stating name, position and relationship.

Name:

Position:

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Data Protection Act 1998

I consent to the information which I have provided on this form being used by Welsh National Opera in the decision making process which may include requesting a criminal records check for certain posts. If you are appointed to a post, this form is resealed in an envelope and filed in your personal file. If you are unsuccessful, the form will be retained with the papers relating to the vacancy and kept for 6 months before being destroyed. I understand that the information supplied above may be verified by the Company.

Signature: _____

Date: _____