

**Welsh Language Standards 2016 (Welsh Language (Wales) Measure 2011)**

In line with the requirements set out in our Welsh Language Standards 2016, the Company is required to collate information on the Welsh language skills. The Company would appreciate the support and co-operation of all job applicants in providing the following information.

**Should you wish to complete this form in the medium of the Welsh language, please use the Welsh version located in the “Cymraeg” section of the Current Vacancies section of the website.**

**Welsh Language Skills – Self Assessment for Applicants**

Name.....

Job title applied for.....

**Based on the criteria below, how would you describe your Welsh language listening skills?**

- None
- Able to understand basic enquiries in Welsh (Ble mae....? / Ga i siarad â....?)
- Able to understand a basic social conversation in Welsh
- Able to follow routine conversations involving work between fluent Welsh speakers
- Able to follow the majority of conversations involving work including group discussions
- Able to understand all conversations involving work

**Based on the criteria below, how would you describe your Welsh language reading skills?**

- None
- Able to read basic words and phrases (signs or short and simple notes)
- Able to read basic material involving work (slowly)
- Able to read routine material with a dictionary
- Able to read the majority of material in own work area
- Able to understand all material involving work

**Based on the criteria below, how would you describe your Welsh language speaking skills?**

- None
- Able to conduct a general conversation (greetings, names and place names)
- Able to answer simple enquiries involving work
- Able to converse with someone else, with some hesitancy, regarding routine work issues
- Able to speak the language in the majority of situations using some English words
- Fluent – able to conduct a conversation and answer questions

**Based on the criteria below, how would you describe your Welsh language writing skills?**

- None
- Able to write basic messages (Diolch am y llythyr.....)
- Able to answer simple correspondence with assistance
- Able to draft routine text, with editing assistance
- Able to prepare the majority of written material, with some revision assistance
- Skilled – able to complete complex written work without the need for revision

**Diolch am cwblhau'r ffurflen - Thank you for taking the time to complete this form**