

Application Form

General Data Protection Regulations 2018

The information you provide on this form will be stored either on computer or in the form of manual records. It will not be used for any other purposes or disclosed to any other organisation except in pursuance of our statutory obligations.

Welsh Language

We welcome applications completed in Welsh, should you wish to complete this application in the medium of the Welsh language, please use the Welsh version located in the 'Cymraeg' section of the Current Vacancies section of the website. Application Forms submitted in Welsh will not be treated less favourably.

Personal details

Last Name: _____ Initial(s): _____

Where did you see this vacancy?

- All users email/Internal notice board Newspaper/Journal (give name if known) _____
- WNO website Other internet website (give name if known) _____

I certify that:

I hereby give my consent to this information being provided for the purposes stated above and confirm that the information provided is accurate and correct. I have not withheld information that may affect my application for appointment. I understand that false information or omissions may lead to dismissal. The information supplied above may be verified by the Company.

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If you are appointed to a post, this form is resealed in an envelope and filed in your personal file. If you are unsuccessful, the form will be retained with the papers relating to the vacancy and kept for 6 months before being destroyed.

Signature: _____

Date: _____

1. Which type of school did you attend for the most time between the ages of 11 – 16?

- A state-run or state-funded school
- Selective on academic, faith or other ground
- Non-Selective
- Independent or fee-paying school
- Attended school outside the UK
- I don't know
- Prefer not to say

2. If you finished school after 1980, were you eligible for free school meals at any point during your school years?

- Yes
- No
- Not applicable (finished school before 1980 or went to school overseas)
- I don't know
- Prefer not to say

3. Please tick one box to show which best describes the sort of work your primary household earner undertook when you were aged 14.

- Modern professional occupations such as: teacher, nurse, physiotherapist, social worker, musician, police officer (sergeant or above), software designer.
- Clerical and intermediate occupations such as: secretary, personal assistant, clerical worker, call centre agent, nursery nurse.
- Senior managers or administrators (usually responsible for planning, organising and co-ordinating work, and for finance) such as: finance manager, chief executive.
- Technical and craft occupations such as: motor mechanic, plumber, printer, electrician, gardener, train driver.
- Semi-routine manual and service occupations such as: postal worker, machine operative, security guard, caretaker, farm worker, catering assistant, sales assistant.
- Routine manual and service occupations such as: HGV driver, cleaner, porter, packer, labourer, waiter/waitress, bar staff.
- Middle or junior managers such as: office manager, retail manager, bank manager, restaurant manager, warehouse manager.
- Traditional professional occupations such as: accountant, solicitor, medical practitioner, scientist, civil / mechanical engineer.
- Long term unemployed (claimed Jobseeker's Allowance or earlier unemployment benefit for more than a year).
- Retired
- This question does not apply to me
- I don't know
- I prefer not to say



Creative portfolio

Show or tell us a little about your creative portfolio and projects to date. You can attach additional documents, images, show reels, audio or visual files, links to YouTube, Vimeo or similar, if they help to explain your work. (Maximum 700 words or 5 minutes of audio / video).

Lined area for writing the creative portfolio response.







References

Give names and addresses of two referees, including telephone numbers if possible, who can be approached to provide relevant comments on your ability to carry out the job for which you are applying. At least one should be your present employer or last employer if unemployed or course leader / tutor if you are a student. We reserve the right to contact any of your previous employers.

Referee 1

Name _____

Position _____

Address _____

Postcode _____

Tel No _____

Email _____

In what capacity do you know the referee?

May we request a reference

- At any time?
- Only after offer of employment?

Referee 2

Name _____

Position _____

Address _____

Postcode _____

Tel No _____

Email _____

In what capacity do you know the referee?

May we request a reference

- At any time?
- Only after offer of employment?

I certify that:

I declare that the information I have given on this form is complete and accurate. I understand that to knowingly give false information, or to omit any relevant information, could result in the withdrawal of any offer of appointment, or my dismissal at any time in the future and possible criminal prosecution. I have not withheld information that may affect my application for appointment. I understand that false information or omissions may lead to dismissal. The information supplied above may be verified by the Company.

Signature: _____

Date: _____

Note:

Welsh National Opera will only accept a fully completed application form. Due to the volume of applications we receive we regret that we are unfortunately unable to provide individual application feedback. We aim to respond to short listed applicants within 7-14 days of the closing date therefore if you are not contacted within this time, you have been unsuccessful on this occasion.

Please return by post to:
HR Department
Welsh National Opera
Wales Millennium Centre
Bute Place
Cardiff
CF10 5AL

Please return by email to
recruitment@wno.org.uk