**Applicant Personal Details**

**Should you wish to complete this form in the medium of the Welsh language, please use the Welsh version located in the “Cymraeg” section of the Current Vacancies section of the website.**

Title (Mr/Mrs/Ms/Miss/Dr): ­­\_\_\_\_\_\_\_\_\_\_\_

Forename(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Surname: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Previous Surname

(if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Post Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mobile Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NI number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Emergency Contacts: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Emergency Contacts: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home/Mobile Tel No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Home/Mobile Tel No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Applicant Disclosure**

**Rehabilitation of Offenders Act 1974 (Exceptions) Order as Amended**

Are you, or have you ever been subject to the disciplinary process of any professional body or your employer?

Yes 🞎 No 🞎

 Please give details including dates:

Have you ever been convicted of, or cautioned for, any criminal offence, other than a minor road traffic offence such as parking, or are any such proceedings pending? Yes 🞎 No 🞎

 Please give details including dates:

Have you ever been dismissed or asked to leave a job? Yes 🞎 No 🞎

 Please give details:

The Company may undertake an enhanced DBS check. Any failure to make a full and accurate disclosure of such convictions may result in withdrawal of a job offer or, if subsequently discovered, to dismissal or disciplinary action by the Company.

If you are unsure about any matter please contact a member of the HR department.

**Asylum and Immigration Act 1996**

Under the terms of the Act, it is an offence to employ an employee who has no immigration authorisation to work in the UK. Therefore, should your application be successful, you will be required to provide proof of eligibility to work in the UK.

Are you a United Kingdom (UK), European Community (EC) or European Economic Area (EEA) National? Yes 🞏 No 🞏

**If NO**, please answer the following questions.

Are you eligible to work in the UK? Yes 🞏 No 🞏

Do you need a work permit? Yes 🞏 No 🞏

**If YES** to either questions please provide further details e.g. (work permit number, validity and

date of expiry):

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**Applicant Acknowledgement**

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| Please identify any family/relation/acquaintance that you know who is currently employed by Welsh National Opera stating name, position and relationship. |
| Name: | Position:  |

**Data Protection Act 1998**

I consent to the information which I have provided on this form being used by Welsh National Opera in the decision making process which may include requesting a criminal records check for certain posts. If you are appointed to a post, this form is resealed in an envelope and filed in your personal file. If you are unsuccessful, the form will be retained with the papers relating to the vacancy and kept for 6 months before being destroyed. I understand that the information supplied above may be verified by the Company.

Signature: Date: